

Valley Inn Hotel Employment Application

Valley Inn is an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age marital status, veteran status, or disabilities that do not prohibit performance of essential job functions.

Applicants should not answer any questions on this form that they feel may violate federal, state or local law or that they feel are not related to the position applied for.

(Please Print) Date of Application: _____

Name: _____
(Last) (First) (Middle)

Address: _____
(Number) (Street) (City) (State) (Zip Code)

Phone Number: (____) _____ - _____ Social Security Number: _____

How were you referred to our organization? _____

Position(s) applied for: _____

Indicate which of the following you would be able to work:

_____ Full-Time _____ Part-Time _____ Days _____ Nights _____ Weekends

Date Available for Work: _____ Starting Wage Expected: _____

Are you able to meet the attendance requirements for the position? _____ Yes _____ No

Are you over the age of 18? _____ Yes _____ No

Are you legally eligible for employment in the United States? _____ Yes _____ No

Have you ever been convicted of a misdemeanor or felony? (A conviction in and of itself is not a decisive factor of hiring, but rather part of our company's due diligence procedure with regard to employment)

_____ Yes _____ No If Yes, please explain _____

Have you been previously employed by the Valley Inn? _____ Yes _____ No If Yes, _____ / _____
(from) (to)

Are you employed now? _____ Yes _____ No

May we contact your present employer? _____ Yes _____ No

Have you ever been bonded? _____ Yes _____ No

Can you still be bonded? _____ Yes _____ No

Can you perform the essential functions of the position(s) for which you are applying?

_____ Yes _____ No If No, please explain work limitation: _____

EMPLOYMENT HISTORY

Please list employment history for the last ten years in order starting with your present or last position first. If you need additional space, please continue on the back of this form. Please account for all periods, including unemployment.

Employer	Dates Employed From To		Work Performed Duties, Skills Used or Learned
Address			
	Rate of Pay Start End		
Job Title			
Supervisor			
Reason for leaving?			May we contact this employer? Yes ___ No ___

Employer	Dates Employed From To		Work Performed Duties, Skills Used or Learned
Address			
	Rate of Pay Start End		
Job Title			
Supervisor			
Reason for leaving?			May we contact this employer? Yes ___ No ___

Employer	Dates Employed From To		Work Performed Duties, Skills Used or Learned
Address			
	Rate of Pay Start End		
Job Title			
Supervisor			
Reason for leaving?			May we contact this employer? Yes ___ No ___

EDUCATION

School	Name and Location	Graduate Yes/No	Courses Taken	Degree Earned Yes/No
High School				
Vocational School				
College				

Other training you have received (special courses, on-the-job training, seminars, etc.)

Other skills, experience or interests you have had that may be useful in evaluating you for employment:

REFERENCES

Name	Address	Phone #	Relationship	How Long Known

I certify that the information contained in this application is correct to the best of my knowledge and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal.

I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release such information to you. I authorize you to request and receive such information.

In consideration for my employment and being considered for employment by your company, I agree to conform to the rules and regulations of the company and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or added to by your company at any time, at the company's sole option and without any prior notice to me. I further acknowledge that this application does not constitute or create a written employment contract, and that if employed, I will be employed as an employee at-will and my employment may be terminated at any time, and any offer of employment, if such is made, may be withdrawn, with or without cause, and with or without prior notice, at any time, at the option of the company.

Applicant's Signature _____

Date _____